

Privacy statement Lecol

This privacy statement applies to all use of our website and to all personal data provided to or processed by Lecol Chemie BV (hereinafter referred to as Lecol). Lecol is responsible for the processing of this personal data.

We take our obligations regarding your privacy and the processing of your personal data very seriously. Therefore, we have taken appropriate technical and organisational measures to ensure that personal data is processed in a secure manner.

Please read our privacy statement carefully as it shows how and for what purposes we process personal data. By providing personal data to us, you consent to the processing and, where necessary to fulfil your request or our agreement, to the transfer of personal data as described in our privacy statement.

Our privacy statement has been divided into three sections. The first section concerns personal data of customers, prospects and suppliers. The general segment, which covers personal data of all business contacts, forms the second. The last section relates to personal data of job applicants.

Section 1: Privacy statement concerning customers, prospects, suppliers and other contractors

Collecting and using your personal data when you are our customer, prospect, supplier or contractor:

Please note that we collect and use the personal data you provide as this is necessary to conclude and execute any agreement with you. This applies to our customers and prospects as well as to parties from whom we buy goods and/or services. The personal data processed by Lecol includes given names and surnames, (business) e-mail addresses and (business) telephone numbers and includes other data which may be recorded in contacts between Lecol and your company.

Categories of personal data

- Contact- and name- and address information, including location information, (business) phone number, (business) email address;
- Company details, including VAT number and Chamber of Commerce number;
- IP address of your device;
- Information about your browser;
- Name of the website from which you are visiting us;



- Name of the page visited (URL) or file opened;
- Date and time of your visit;
- Operating system and version of your computer's operating system and the name of the provider you are accessing;
- Aggregate data (static or demographic data);
- Data during the visit (pages visited, duration, actions);
- Information regarding purchases;
- Different delivery address;
- Financial (company) data;
- Account information, including your user name;
- Other personal data provided by you.

Personal data is stored in order to conclude and execute agreements with your company. The data is stored for this legitimate interest.

You are not obliged to provide us with your personal data. However, if you do not provide any or sufficient personal data, we may not be able to perform the aforementioned activities.

Direct marketing

If you order from us, or if you have given us permission to do so, we will store and use the personal data you have provided in order to inform you personally by e-mail in the future about our existing and new products and services, and possibly to make you an offer for those. Each time we send you an advertising mailing, you may opt to let us know that you no longer wish to receive it. Please refer to the unsubscribe link at the bottom of each mailing.

Transfer to third parties

In connection with the execution of any agreement with you, we may need to provide your personal data to external parties who supply parts, materials and products or perform work on our behalf. Personal data will only be shared with third parties if this is necessary for executing or concluding the agreement.

In addition, we use external service providers for certain activities, who may include IT providers/computer companies, marketing and/or communication consultants and a newsletter distribution service. In connection with these services, we may share your personal data with these third parties.

Engaged third parties, for the purpose of executing the agreement and reasonable interest. The categories of personal data processed are contact- and name- and address information. This includes but is not limited to Hotjar, Leadinfo, Google Analytics, Facebook, Instagram and LinkedIn.



In that case, we demand that these external service providers adhere to the statutory provisions to the same extent for the protection of personal data.

Section 2: General segment of the privacy statement

Your rights

You have the right to ask us to inspect your own personal data. If there is reason to do so, you may also ask us to add information to your personal data or change any inaccuracies. In addition, you have the right to request that your personal data be deleted or that the use of your personal data be restricted. You may also object to us collecting and using your data or lodge a complaint with the Dutch Data Protection Authority. Finally, you may request us to obtain your personal data or to transfer it to another party. To exercise your rights, please contact: Lecol, postal address Postbus 51, 5140 AB Waalwijk, telephone +31 (0) 416 - 566 540 and e-mail sales@lecoluk.com. You may also contact us with questions or for more information on the collection and use of your personal data.

Cookies

Cookies are small text files that are placed on your computer, tablet or smartphone when you visit our website. These text files store information that can be recognised by the website during a later visit.

Our website uses tracking cookies if you have consented to us doing so. Tracking cookies are used to collect information about your online behaviour so that we can send you targeted offers for products or services. You may withdraw your consent at any time. We also place functional cookies. These enable an easy use of our website. For instance, saving products in your shopping cart or remembering your login details during your visit.

Analytical cookies allow us to see which pages are visited and which links on our website are clicked on. We use Google Analytics for this purpose. This allows the visit to the website to be analysed. The insights gained can be used to improve the website and service provision. Cookies have a retention period varying between the duration of the session and 2 years.

The obtained information is transmitted to and stored by Google. The information that Google collects in this way is anonymised as much as possible.

You can delete analytical cookies at any time. If you have withheld your consent to place cookies and you delete the cookie that registered that fact, you will be asked for consent again when you visit our website.



Section 3: Privacy statement concerning job applicants

Collecting and using your personal data when you have applied for one of our jobs:

- 1. Processing is carried out only for the following purposes:
 - a. The assessment of the suitability of the person concerned for a position that is or may fall vacant;
 - b. Internal control and corporate security;
 - c. The implementation or application of another law.

2. No data will be processed other than:

- a. Surname, given names, initials, titles, sex, date of birth, address, postcode, place of residence, telephone number and similar data required for communication;
- b. Nationality and place of birth;
- c. Data as referred to under (a) from the parents, guardians or caretakers of underage candidates;
- d. Details of education, training and internships undertaken and to be undertaken;
- e. Details of the job applied for;
- f. Information on the nature and content of the current employment and on its termination;
- g. Information on the nature and content of previous employment and on its termination;
- h. Other data relevant to the performance of the job, supplied by the person concerned or known to them;
- i. Data other than that referred to under (a) to (h) inclusive of which processing is required by or necessary for the purposes of another law.

3. Personal data will only be provided to:

- a. Those, including third parties, charged with or supervising the activities referred to in the second paragraph or necessarily involved in them;
- b. Others, as defined in Article 6.1.b of these regulations.



Amendment of this privacy statement

Changes to this privacy statement will be published on the Lecol website.

Contact

All questions or comments about our privacy statement and the way we collect and store data, requests for transmission or changes to your personal data may be addressed to:

Visiting address:

Schutweg 6 5145 NP WAALWIJK NETHERLANDS

Telephone <u>+31 (0)416 566 540</u> E-mail sales@lecoluk.com

Posted on 31 May 2018

Postal address:

Postbus 51 5140 AB WAALWIJK NETHERLANDS